



Benzie Conservation District Internship

POSTING DATE

April 5, 2019

DETAILS

24 hrs/week from June – August; summer stipend \$11/hr

POSITION SUMMARY

We are hiring 2 Interns! This position requires a genuine enthusiasm for the Benzie Conservation District's (BCD's) mission to *preserve and enhance the natural resources of Benzie County*. The Intern will support a range of activities – water quality monitoring, public outreach and education, aquatic invasive species survey and boat decontamination, social media content, data entry and general conservation district upkeep. The Intern will primarily assist the BCD staff in the field at a variety of locations, some time designated to the Aquatic Invasive Species Pathways Program and some time designated to other BCD field work. Strong interpersonal skills, a willingness to work outdoors in a variety of conditions, confidence working on or around water, attention to detail and a background in the natural sciences are preferred.

RESPONSIBILITIES

- Works with BCD staff to provide educational boat wash events
- Receives training for proper use of boat wash unit by BCD staff
- Helps tow mobile boat wash trailer to different work sites, with BCD vehicle
- Records data from public surveys and wash events, completes data entry in Excel
- Works with volunteers and partner organizations, both in boat washing and water quality sampling
- Helps maintain records of field sites visited, lake monitoring data, and public surveys
- Promotes BCD activities through social media, newspaper write-ups etc.
- Involved in providing educational programs to various community groups
- Support BCD staff in general with office operations and maintenance as needed

KNOWLEDGE, EXPERIENCE & PREFERRED SKILLS

- Must be a high school graduate
- Valid driver's license
- Credits toward a Bachelors of Science in Environmental Science, Limnology, Environmental Education or related science preferred
- Willingness to work outside under a variety of conditions, sometimes weekends and holidays
- Highly reliable and able to work independently
- Excellent personal communication skills needed, experience working in public outreach desirable
- Demonstrated ability to organize and carry out basic data sampling, management, and computer skills

Please send **1-page cover letter** of why you're interested in this position, and **resume** to Jane Perrino (Aquatic Invasive Species Coordinator) at: jane@benziecd.org by **April 22nd by 5PM** – interviews will take place in May for selected applicants.